
Hollinswood and Randlay Parish Council

Chairman: Councillor S Snell Clerk: Katrina Baker MBE MILCM

29th August 2023

To: Cllr S Snell
 Cllr S Unwin

Cllr C Prescott
Cllr T Wood

Cllr C Turley

Also invited

Cllr H Unwin

You are invited to a meeting of the Human Resources Committee on **Monday 4th September 2023** which will take place at 7.00pm, in the Council Chamber, Hollinswood Neighbourhood Centre.

Public & Press are welcome to attend, although it may be necessary to agree a private session within the meeting.

Yours sincerely

Katrina Baker
Clerk

A G E N D A

1. **Welcome**
2. **Apologies for absence**
3. **Declarations of Interest (relating to any matter on the Agenda)**
4. **To confirm the Minutes of the meeting held on 22nd May 2023**
5. **Matters Arising, for information, not included on this agenda**
6. **Environmental and Enforcement Partnerships within the Parish**
 - **To give consideration to information received from TWC regarding the Public Realm, Environmental and Enforcement Options**
7. **Staff Updates**
 - **Staff Reviews**
 - **Cleaning at RCC**
 - **Strategy – Staff meeting with Councillors – 25th September 2023 at 7pm**
8. **Holiday / Sickness Records**
9. **Enhanced DBS Checks**
10. **To confirm the date & time of the next Human Resources meeting**

6th November 2023

7.00pm

Council Chamber

Hollinswood Neighbourhood Centre, 7 Downmead, Hollinswood, Telford TF3 2EW Tel: 01952 567961
E-mail:- enquiries@harpc.org.uk Website:- www.hollinswoodandrandlaypc.org.uk

Hollinswood & Randlay Parish Council and Telford & Wrekin Council have signed up to a Parish Charter –
A commitment by all to work together for the benefit of the wider community.